

# Community Grants Cycle



## GRANT REQUEST GUIDELINES

Each year, the Waukesha County Community Foundation (WCCF) awards Community Grants to nonprofit organizations making a difference for the people of Waukesha County. Discretionary funds used to support Community Grants are limited. Only requests from organizations serving Waukesha County will be considered. Requests should be in the range of \$1,000 - \$10,000.

Grants support the following broad program areas:

- Arts and Culture
- Health and Human Services
- Community Development
- Education
- Environment and Conservation
- Historical Preservation

Additional Field of Interest Funds are available for:

- Literacy
- LGBTQ+
- Mental Health
- Suicide Prevention
- Animal Welfare
- Women's Issues

In general, Community Grants do not support:

- Lobbying/Political Purposes
- Religious Programs
- Event Sponsorships
- Pass-through Funding
- Direct grants to individuals (including individual scholarships)
- Capital Campaigns
- Government Entities

Applicants will need to submit evidence of 501(c)3 status and a non-discrimination policy.

The WCCF will give preference to proposals that show collaboration among organizations serving similar clients, strengthen the internal operations of an organization, or impact outcomes on a community basis (collective impact). Special consideration will also be given to proposals that align with WCCF's flagship issue of safe and affordable housing.

Grants will not be repeated for the same organization in consecutive years.



## 2024 DEADLINES

### JULY 1

Community Grants Cycle  
Opens

### JULY 31

Community Grants LOI  
Deadline

### SEPTEMBER 25

Community Grants Application  
Deadline (for invited  
organizations)

### OCTOBER 24

Awardees are recognized at  
WCCF's annual Giving  
Forward Breakfast

## CONTACT US

For any questions please contact  
Rachel Bennett, Grants Manager  
[rbennett@waukeshafoundation.org](mailto:rbennett@waukeshafoundation.org)  
or call 262-513-1861

## APPLICATION PROCESS

When the Community Grants cycle begins, organizations are first required to establish an account through the WCCF's online grants portal. Organizations must then submit an electronic letter of intent via the portal, with completion by the end of July. Late or incomplete submissions will not be considered. Each organization may submit only one letter annually.

Following the letter of intent deadline, each is reviewed by the WCCF's Grants Review Committee. The Committee is comprised of community business leaders, volunteers, and WCCF board members, and does not include WCCF staff. Once all letters of intent are reviewed, the Committee determines which organizations to invite to submit a full proposal. Invited organizations will be sent an email from the WCCF requesting the completion of a full submission due late September via the portal. Late or incomplete submissions will not be considered.

Once all full proposals are reviewed by the Grants Review Committee, they select award recipients, award amounts, and present their selection to the WCCF Board of Directors for action.

Organizations will be notified via email on the result of their full proposal in mid-October. If selected to receive an award, the grant will be mailed to your organization by the end of November.

Specific deadlines are announced annually.

